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From: Nassif, Julianne (DPH)
Sent: Monday, July 20, 2009 1:27 PM
To: O'Brien, Elisabeth (DPH)
Subject: FW: Temps for the Drug Lab

From: Beurs, Eva (DPH)
Sent: Monday, July 20, 2009 12:54 PM
To: Nassif, Julianne (DPH)
Subject: RE: Temps for the Drug Lab

Saleia Woodhouse will report to Elisabeth O'Brien tomorrow.

From: Nassif, Julianne (DPH)
Sent: Wednesday, July 15, 2009 4:32 PM
To: Beurs, Eva (DPH)
Subject: RE: Temps for the Drug Lab

Monday is great. Thanks.
Julie

From: Beurs, Eva (DPH)
Sent: Wednesday, July 15, 2009 4:30 PM
To: Nassif, Julianne (DPH)
Cc: Cormier, Carol (EHS)
Subject: RE: Temps for the Drug Lab

Hi Julie,
The CORI checks are performed by the temp agency, as per their contractual agreement. We will not be submitting this form to Carol.
When do you want this temp to start? is Monday OK?
Thanks
Eva

From: Nassif, Julianne (DPH)
Sent: Wednesday, July 15, 2009 4:21 PM
To: Beurs, Eva (DPH)
Cc: Cormier, Carol (EHS)
Subject: FW: Temps for the Drug Lab

Hi Eva,
Thanks for coordinating the temporary help for the Drug laboratory. We need someone who can do data entry, MS Word, Excel some basic office stuff -filing, copying etc. The person will need to have a CORI (Criminal Offender Records Investigation) check. I've attached a copy of the form which should be returned to Carol Cormier. The temp will report to Elisabeth O'Brien in the Drug laboratory and work 8:30 -4:30.
Thanks, Julie

From: Connolly, Grace (DPH)
Sent: Wednesday, July 15, 2009 3:51 PM
To: Nassif, Julianne (DPH)
Subject: Fw: Temps for the Drug Lab

Can you please connect with Eva so you get what you want?

From: Beurs, Eva (DPH)
To: Connolly, Grace (DPH)
Sent: Wed Jul 15 15:25:08 2009
Subject: RE: Temps for the Drug Lab

if you want me to call PSG, I need to know skills, hours, and who the temp will be reporting to.

From: Beurs, Eva (DPH)
Sent: Wednesday, July 15, 2009 2:58 PM
To: Connolly, Grace (DPH)
Subject: RE: Temps for the Drug Lab

I sent a request to Ceci for additional funding for temps and the FY 2010 allocation of funds. At this moment we have only for 1/2 year, including anticipated discounts.

PSG performs CORI checks on all candidates so there is no issue here.

From: Connolly, Grace (DPH)
Sent: Wednesday, July 15, 2009 2:30 PM
To: Beurs, Eva (DPH)
Subject: RE: Temps for the Drug Lab

Oh boy. I think I can scrounge some more money on BT (that well never seems to be empty) for after 08/09 and maybe Ceci can look at Immunization when she gets back. Maybe we can sit down Thursday or Friday and see what's needed for the year.

The temp will need a CORI check since they'll be in the drug lab so that might delay the start date. How about if the process begins for one and I'll see if I can get a commitment from Carol W. to help free up some other money?

From: Beurs, Eva (DPH)
Sent: Wednesday, July 15, 2009 2:27 PM
To: Connolly, Grace (DPH)
Subject: RE: Temps for the Drug Lab

\$16.75/hour. I could accommodate only one person through August 9th (in lieu of Anson who left the lab for ISIS). This will come out of that additional \$5K (plus \$2,000) on BT and I can swap money with the state lab account so it doesn't look like BT pays for the Drug Lab. After August 9th, there is no funding available for any additional temps (and there is not enough for current temps either)

From: Connolly, Grace (DPH)
Sent: Wednesday, July 15, 2009 2:10 PM
To: Beurs, Eva (DPH)
Subject: Temps for the Drug Lab

Hi Eva,

The drug lab is getting inundated with subpoenas since the Melendez-Diaz decision came down from the Supreme Court such that they will soon be only testifying and not testing. It would be a great help if we could get them two temps to help

with clerical tasks – copying, data entry, etc. Can you tell me what the cost would be and do we have any resources right now? It's possible I could move some BT funding around to pay for temps working on MAVEN or other BT issues in order to free up some \$ on the State Lab account for the drug lab.

Do you think we could figure something out for them? Thanks.

Grace